



# Graduation/Program Completion Application

Student Name (print): \_\_\_\_\_

To be eligible to graduate or to receive confirmation of program completion, students must satisfy the eligibility requirements as listed in the catalog. Students should submit this application when they are within 12 credits of program completion for undergraduate students and 6 credits of completion for graduate students.

To confirm graduation requirements, please go to [www.usuniversity.edu](http://www.usuniversity.edu) and review the most recent catalog.

Diplomas will be processed and mailed within 8 weeks of the end of the student's final session.

There is a graduation processing fee of \$100.00 payable to the front desk or Student Accounts to make a payment.

\*\*If students have existing financial obligations to USU, they will not receive a diploma or official transcripts until the obligation is resolved.

Graduation ceremony is held once per year. You may participate in the ceremony if you are within 12 credits of program completion.

If you intend to participate in the ceremony, check here.

\_\_\_\_\_  
Print clearly your name EXACTLY as you want it to appear on the diploma

\_\_\_\_\_  
Program of Study

Please provide the address to which you would like the diploma mailed.

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State Zip Code

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Form can be returned to [registrar@usuniversity.edu](mailto:registrar@usuniversity.edu), faxed 888-806-6762 or mailed to the school.

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